



LOCAL SERVICES BOARD OF RESTOULE

BOARD OF DIRECTORS MEETING

DATE: Monday, May 26, 2025

TIME: 9:00 a.m.

PLACE: **Restoule Community Centre**

Present: Burkhard Porter, Mike McVeety, Laurie deVree

Regrets: Gary Wain

Chair: Susan Hamilton

1.0 Call to Order

Susan called the meeting to order at 9:03 a.m. and welcomed Josh Trudeau and Cory Greco from BDO to present the audit for year ending September 2024

2.0 Acceptance of Agenda

The agenda for Monday, May 26, 2025 was accepted as presented.

3.0 Disclosure of Conflict of Interest

Members were asked to declare conflict of interest should it arise.

4.0 Items Requiring a Motion

4.1 Approval of the Audit as presented by Josh T. and Cory G. of BDO

The audit was approved as presented.

(Bylaw 2025-758 carried)

4.2 Approval of the Minutes from May 05, 2025

The minutes of May 05, 2025 were accepted as presented.

(Bylaw 2025-759 carried)

4.3 Approve the Financial Statements for April 2025

The financial statements for April 2025 were approved as presented.

(Bylaw 2025-760 carried)

4.4 Approve the Quote for Website Creation

The quote submitted by Josh Luksa of Geek Power was approved.

(Bylaw 2025-761 carried)

4.5 Approve the Interim budget report and request for payment from MND

The Interim Budget Report and request for payment (2nd advance) were approved

(Bylaw 2025-762 carried)

5.0 **Business Arising**

5.1 Audit Presentation

Josh presented the audit to the board and highlighted the fact that there were very few journal entries needed in the process meaning it was a very clean audit. He indicated that the board did a very good job of staying within the projected budget for the fiscal year. Even though the fee to prepare the audit was \$8560 plus HST Josh indicated that the fee was less than other organizations similar to ours. Moving forward with the changes to the NSB Act a full audit will no longer be needed but instead a Review Engagement will meet the needs of the MND in order to apply for the grant issued to the LSB twice yearly. The cost for Review is substantially less than a full audit. Mike reminded Josh that BDO files on behalf of the LSB for the GST/HST return for the 2023-24 fiscal year. There were no questions from the board regarding the audit.

5.2 CEPG Update

Laurie indicated that the sign has been delivered to Price Signs and now we are just waiting for an installation date. Burkhard will touch base with the LRB regarding removing outdated and signs in poor condition from the area at the corner of the ball diamond where the new sign will be installed using the existing steel pillars. All felt that the meeting with Ben Mouseau was very productive as he creates the Emergency Plan for Restoule. Laurie will forward the contract to Ben for his signature and return it to Mike.

Geek Power (Josh Luksa) has sent an invoice for a deposit of 50% for the creation of the website for the LSB. Laurie will meet with the team from Geek Power to indicate the needs and wants of the LSB in the creation of the website.

5.3 Internet at the CC

Laurie provided a variety of options and outlined the pros and cons of each as well as the cost. Options included Starlink and Bell as the primary suppliers. After some discussion the board decided to get Bell "Wireless to Home" package with a \$60 install fee, \$60 per month for a two-year term and \$5 per month for a boosting pod. See New Business section for additional Bylaws.

5.4 Water Leak at the Legion

A suspected water leak in the men's washroom near the urinal was reported to Susan. Susan had the issue inspected by Wayne Hamilton and no leak was found. Perhaps the flushing mechanism, on the urinal had stuck in the on position. Susan asked Legion staff to let her know if it occurs again.

5.5 Roof Leak at the Fire Hall

A small leak was reported to the Fire Chief. Susan will get Derek Lamb to investigate and repair when he is completing other work on the Fire Hall and Community Centre roofs.

5.6 Quote from Derek Lamb

Susan received a quote from Derek Lamb for \$2035.13 HST included to complete the following work:

- replace nails in Fire Hall roof with metal roofing screws
- replace flashing around pipes in both Fire Hall and CC
- repair small dent in metal roof near the dormer of the CC

See New Business section for additional Bylaws.

5.7 Raising Bar Prices at the CC

Susan (Hall Manager) felt that the board should consider raising the price of items sold at the CC bar to help cover rising costs for getting the products.

The suggested new pricing Beer \$6, Shot \$6, Wine \$6, Sm Cooler \$7, Lg Cooler \$9, Pop \$1.50 and Water \$1 was approved by the board to take effect on June 01, 2025.

See New Business section for additional Bylaws.

6.0 Standing Reports

6.1 Recreation and Community Centre Update

Mike told Susan that the Breaker/Switch for the exhaust fan in the hood above the stove needed to be replaced. The technician from VGL ran the unit to test it and after about 30 minutes it kicked the breaker/switch. He felt that it is probably due to a week spring in that switch. Susan will also get the electrician to check the GFCI plug in the bar area.

6.2 Fire Hall and Heli Pad Update

See 5.6 above

6.3 Legion update

Al Wissink and Henry Martin will start the replacement of the Legion front entrance step in June.

The LSB informed Connie T. from the Legion that the board would cover the cost of materials to replace the leaking eavestrough in the bartender parking area.

Mike met with Ryan of CRC Property Maintenance and asked him to smooth out the area by the septic tank where work was completed last year and try to get some grass growing in that area.

Mike will get an updated quote and time line for the installation of an automatic door opener with push pads, similar to the CC, for the main entrance of the Legion.

6.4 Boat Landings Update

Mike indicated to the board that when the Canadian Coast Guard removed the old pier and light standard at the entrance of the river, they replaced it with a green channel marker. The Coast Guard is moving away from maintaining markers in smaller waterways and shifting the responsibility to the municipalities or unincorporated townships. Therefore, it is the responsibility of the LSB to maintain the new channel marker. It came loose from its anchoring system early this past spring. The board asked Olav deVree if he would be willing to reset the channel marker and add additional weights if necessary. He said that he would be able to do the work for a flat fee of \$500. The board approved this quote. Laurie declared conflict of interest.

See New Business section for additional Bylaws.

Materials for the Angel's Pt. project will hopefully be gone mid week.

Commanda Lake wheel chair/walker ramp has been installed.

6.5 911 Signage update

Nothing to report

6.6 Rink Update

Laurie will get some additional sports balls out of the storage container for use at the sports park.

6.7 Correspondence (verbal)

Nothing to report

7.0 **New Business**

Mike has confirmed with Nevin Odd that he will complete the work of replacing the windows on the south side of the Community Centre

Approve Internet contract with Bell – Bylaw 2025-763

Approve Derek Lamb quote for roof repairs CC and FH – Bylaw 2025-764

Approve Bar prices at CC increase – Bylaw 2025-765

Approve Olav deVree resetting channel marker – Bylaw 2025-766 (Laurie deVree declared conflict of interest.) Bylaw passed via conference call on June 03, 2025

8 Public Comments

None

9 Next Meeting

June 23, 2025

10 Adjournment

Burkhard motioned to adjourn the meeting at 11:25 a.m.

BYLAWS

Bylaw 2025-758	Being a by-law to approve the audit reports as presented by Josh Trudeau and Cory Greco of BDO on May 26, 2025 for the fiscal year 2023-2024. Read a first, second and third time and finally passed on the 26 th day of May, 2025. All in favour. Carried	Burkhard Porter Laurie deVree
Bylaw 2025-759	Being a by-law to approve the minutes as presented for the meeting held on May 05, 2025. Read a first, second and third time and finally passed on the 26 th day of May, 2025. All in favour. Carried	Laurie deVree Burkhard Porter
Bylaw 2025-760	Being a by-law to approve the financial statements for April, 2025. Read a first, second and third time and finally passed on the 26 th day of May, 2025. All in favour. Carried	Burkhard Porter Laurie deVree
Bylaw 2025-761	Being a by-law to approve the quote prepared by Joshua Luksa of Geek Power for the creation of a website for the RLSB as part of the Community Emergency Preparedness Project. Read a first, second and third time and finally passed on the 26 th day of May, 2025. All in favour. Carried	Burkhard Porter Laurie deVree

Bylaw 2025-762	Being a by-law to approve the Interim Budget Report and the request for payment (2 nd advance) from the MND in the amount of \$5680. Read a first, second and third time and finally passed on the 26 th day of May, 2025. All in favour. Carried	Burkhard Porter Laurie deVree
Bylaw 2025-763	Being a by-law to approve entering into a two-year contract with Bell (Wireless to Home) package for internet at the CC. Read a first, second and third time and finally passed on the 26 th day of May, 2025. All in favour. Carried	Burkhard Porter Laurie deVree
Bylaw 2025-764	Being a by-law to approve the quote submitted by Derek Lamb for repairs to the roof of the FH and the CC. Read a first, second and third time and finally passed on the 26 th day of May, 2025. All in favour. Carried	Laurie deVree Burkhard Porter
Bylaw 2025 – 765	Being a bylaw to approve raising the prices at the CC bar. Read a first, second and third time and finally passed on the 26 th day of May, 2025. All in favour. Carried	Burkhard Porter Laurie deVree
Bylaw 2025-766	Being a bylaw to approve having Olav deVree reset the channel marker at the river entrance for a fee of \$500. Read a first, second and third time and finally passed on the 03 day of June, 2025. All in favour. Carried. Laurie deVree declared conflict of interest. Bylaw passed via teleconference.	Burkhard Porter Gary Wain

Susan Hamilton
Chair, RLSB

Michael McVeety
Secretary/Treasurer, RLSB