



LOCAL SERVICES BOARD OF RESTOULE

BOARD OF DIRECTORS MEETING

DATE: Monday July 28, 2025

TIME: 6:30 p.m.

PLACE: **Restoule Community Centre**

Present: Burkhard Porter, Mike McVeety, Laurie deVree, Gary Wain

Chair: Susan Hamilton

1.0 Call to Order

Susan called the meeting to order at 6:30 p.m.

2.0 Acceptance of Agenda

The agenda for Tuesday July, 2025 was accepted as presented.

3.0 Disclosure of Conflict of Interest

Members were asked to declare conflict of interest should it arise.

4.0 Items Requiring a Motion

4.1 Approval of the minutes of June 24, 2025

The minutes were approved as amended.

(Bylaw 2025-771 carried)

4.2 Approve the Financial Statements for June 2025

The financial statements for June 2025 were approved as presented.

(Bylaw 2025-772 carried)

4.3 Approve the Financial Statements for Oct. 01, 2024 to June 30 2025. (Third Quarter)

The financial statements for October 01, 2024 to June 30 2025 were approved as presented.

(Bylaw 2025-773 carried)

2.0 Business Arising

5.1 Community Emergency Preparedness Project Budget update

Laurie stated that to date the amount remaining in the budget for the CEPG project was \$4144. Still to be deducted from that total is the cost of the production of the pamphlet and mailing of it. Also to be deducted is the cost of the additional top soil for the ball diamond repair after the trenching for the electrical cable.

Moving forward the monthly fees for CC internet and yearly fees for the domain will have to be budgeted as an operating cost in the annual budget process.

5.2 Electronic sign

Price Signs will be installing a black panel on the back of the sign that will meet the specific specs and code requirements of the sign. Burkhard will ask Travis to remove the platforms that were used to put letters on the previous sign. Susan will ask Mark Morin if he would be interested in painting the posts and forward the cost of this to Laurie.

When programming the sign, the software will not accept other graphics submitted, therefore Laurie simply needs the information about the event and she will do the rest. Within the program she can set timers that will take the information off as soon as the event is over. Training and support from the manufacturer have been great.

Burkhard and Mike will tidy up the remaining packing material left at the south side of the CC as well as other old soccer nets etc. left in that area.

5.3 Ball Diamond Repair

The additional top soil and spreading will cost \$780 and will be paid with CEPG funds. Burkhard will get grass seed and spread it on the new soil.

5.4 WIFI Passwords

Network Name: RestouleCC_Guest

Password – Community

5.5 Website and Emails

Website is up and running and Laurie stated that it is easy to update. Laurie asked that Mike and Susan send any recurring questions to her so she can add the information being sought to the website.

Board specific emails will be added in the near future. For example - Susan@restoulelsb.com

5.6 Coverage for Emergency Volunteer Workers/WSIB

The board will ask Ben Mousseau (Emergency Plan Consultant) to add a phrase to the Emergency Plan that volunteers will be asked by the OPP to assist in the event of an emergency. As an official request by the OPP the individuals would be covered as indicated in the information found in the links below.

Emergency workers: [Emergency Workers | WSIB](#)

Volunteer forces: [Volunteer Forces | WSIB](#)

5.7 Mailout and Vulnerable Person Form

Laurie will design a pamphlet containing important information for residents outlining what to do in several of the most common emergency situations that might impact our region. (Tornado, Winter Storm, Power Outage and Flood) Also in the brochure there will be a guide on how to “Make a Family Plan” and “Build a 72-hour Emergency Kit”

Information about voluntarily filling out a Vulnerable Person Form and submitting it is also included in the pamphlet. This information will remain confidential and only shared with emergency responders enabling them to respond quickly and provide effective assistance to the individual.

5.8 Training Session for the Emergency Plan

Members of the RECG (Restoule Emergency Control Group) will meet to work through a scenario that could be a common emergency situation for our area. Members will receive a hard copy of the finished Emergency Plan to review their role in responding to an emergency situation. At a later date an additional training and information session will be scheduled for the members of the Restoule Volunteer Fire Dept.

Representatives for the Lion’s Club, Legion and Local Roads Board will also be notified of the Emergency Response Plan.

5.9 Bell Line

Susan will contact Bell to come and bury the line running along the ball diamond fence or remove it if it is a dead line.

6.0a Birds Nest In the Attic of CC

When installing the cabling for the sign and internet the technician discovered a large bird’s nest in the attic of the CC. The board will look into having it removed.

6.0b Cemetery Contact

Herb McVeety or Hall Hamilton are members of the Cemetery Board.

6.0c GIC Renewal

Mike indicated to the board that one of the GIC's was up for renewal as of August 15, 2025. The board agreed to renew for one year at the best rate possible.

6.0d Key for lock on well

The key for the well is available so no need to remove the current lock and replace it.

6.0 **Standing Reports**

6.1 Recreation and Community Centre Update

Susan asked about a rental fee for the Pie Auction and the board agreed to waive the fee as the event is a fund raiser for the Fire Dept.

The well pump in the CC was repaired by Near North Pumps. There was an electrical contact problem in the break out panel.

A new toilet has been installed in the men's washroom.

Riverside Electrical replaced the breaker/switch for the range hood fan.

Clean Water Solutions repaired the small leak in the filtration system at the CC in the utility room.

6.2 Fire Hall and Heli Pad Update

The Fire Dept. will have the drywall repaired and painted in the office and meeting room of the hall. The Fire Dept. will cover the costs of this work.

6.3 Legion update

The auto door opener and push pads will be installed on the main entrance of the Legion on Friday August 15. The work will be completed by Jim's Locksmithing of North Bay.

6.4 Boat Landings Update

Porter's Landing parking lot continues to be full.

6.5 911 Signage update

Nothing to report

6.6 Rink Update

Unfortunately, some of the sports balls left out for use went missing.

6.7 Correspondence (verbal)

The board received a reminder letter to renew the Liquor License for the CC.

7.0 New Business

7.1 A date will be set at our next meeting for the September Election meeting.

8 Public Comments

None

9 Next Meeting

August 25, 2025

10 Adjournment

Burkhard motioned to adjourn the meeting at 8:27 p.m.

BYLAWS

Bylaw 2025-771	Being a by-law to approve the minutes as amended for the meeting held on June 24, 2025. Read a first, second and third time and finally passed on the 28 th day of July, 2025. All in favour. Carried	Burkhard Porter Laurie deVree
Bylaw 2025-772	Being a by-law to approve the financial statements for June, 2025. Read a first, second and third time and finally passed on the 28 th day of July, 2025. All in favour. Carried	Laurie deVree Gary Wain
Bylaw 2025-773	Being a by-law to approve the financial statements for Oct. 01, 2024 to June 30, 2025. Read a first, second and third time and finally passed on the 28 th day of July, 2025. All in favour. Carried	Burkhard Porter Laurie deVree

Susan Hamilton
Chair, RLSB

Michael McVeety
Secretary/Treasurer, RLSB