



LOCAL SERVICES BOARD OF RESTOULE

BOARD OF DIRECTORS MEETING

DATE: Monday September 22, 2025
TIME: 9:00 a.m.
PLACE: **Restoule community Centre**
Present: Burkhard Porter, Mike McVeety, Laurie deVree
Regrets: Gary Wain
Guest: Sue Brown
Chair: Susan Hamilton

1.0 Call to Order

Susan called the meeting to order at 9:03 a.m. and welcomed Sue Brown to the meeting.

2.0 Acceptance of Agenda

The agenda for Monday September 22, 2025 was accepted as presented.

3.0 Disclosure of Conflict of Interest

Members were asked to declare conflict of interest should it arise.

4.0 Items Requiring a Motion

4.1 Approval of the minutes of August 26, 2025

The minutes were approved as presented.

(Bylaw 2025-776 carried)

4.2 Approve the Financial Statements for August 2025

The financial statements for August 2025 were approved as presented.

(Bylaw 2025-777 carried)

4.3 Approve the Insurance Renewal with MIS Insurance for 2025-26

Tabled until a later date. (Bylaw 2025-778)

4.4 Approve RFP for Custodian position

The RFP presented by Shelley Morin for the period Oct. 01/25 to Sept. 30/26 was approved.

(Bylaw 2025-779)

4.5 Approve the Library Contract for 2025-26

The Library Contract with the Powassan and District Union Library was approved.

(Bylaw 2025-780)

2.0 **Business Arising**

5.0 Electronic Sign Postings

Sue Brown had sent an email to the LSB requesting that her daughter's wedding be posted on the electronic sign and would like to attend the next LSB meeting. The board asked her to attend the next meeting to discuss. Sue felt that anyone renting the CC should be able to post their event on the sign. The board indicated that the sign is primarily for major functions in the community that are open to the public, not limited to only those at the CC. The sign is also a great way to convey information to the residents in the event of an emergency. Also, the board indicated that posting a private function may confuse some community members that would have to be turned away from a private event. Susan thanked Sue for coming to the meeting and said that the board would get back to her with a decision.

5.1 Community Emergency Preparedness Project update

Laurie submitted a copy of the Restoule LSB Emergency Response Plan to Emergency Management Ontario, neighboring LSBs and municipalities, Clayton Seymour, Local Roads Board, Restoule Auxiliary, Legion and the Restoule Lions.

Mike and Laurie submitted the final report for the project to EMO

The LSB was asked to re-submit a request for emergency items for the remaining \$3000 in the project budget as well as a request for an extension. Items for consideration include a new chainsaw for the Fire Dept., maps of the area, paint for the sign posts and updating the 911 data base.

Laurie will get laminated notices made up at STAPLES for the LSB area drive and 911 check as part of the data base update.

Posts supporting the sign have been painted and the catwalks on each side have been removed.

5.2 Nest in the Attic of the CC

While routing the hard wire for the electronic sign through the attic of the CC a bird's nest was found. It has since been removed and cleaned up.

5.3 Insurance Renewal

Tabled pending answers to questions presented by the board re specific clauses in the policy. Mike will follow up with Tim Hutchison of MIS Insurance.

5.4 Upcoming CC Events

Additional Yoga class at 10:00 a.m. on Monday mornings starting in October. Wednesday Yoga will continue until Christmas if numbers are good.

There will be no Hallowe'en dance at the CC.

Birthday party booking for Nov. 01, 2025

Possibly a New Year's Eve dance. TBD

New Year's Day – country music afternoon and pot luck.

5.5 Meeting with the LRB

Susan met with the members of the LRB (Local Roads Board) indicating the main concern was for LRB members and any other volunteers being covered by WSIB when performing duties for the LRB (Fixing holes, cutting fallen trees etc.) The LRB will look into it.

5.6 Election Meeting Duties

Burkhard- set up and attendance

Susan- chair meeting

Laurie – summary of Community Emergency Preparedness Grant

Mike – record nominations and minutes for the meeting

Gary – assist with vote counting if election is required.

5.7 Year in Review

Similar to past years, Mike will prepare a summary of the past year for Susan to review at the beginning of the meeting. Laurie will summarize the most recent grant. Both reports will be done verbally.

5.8 Windows at the CC

Mike will follow up with Nevin to see if he knows a possible installation schedule for replacing the windows on the south side of the CC.

6.0 **Standing Reports**

6.1 Recreation and Community Centre Update

See 5.4 above

6.2 Fire Hall and Heli Pad Update

Nothing to report.

6.3 Legion update

Nothing to report.

6.4 Boat Landings Update

The board has received a quote for repairing the Commanda Lake boat launch and this work will be scheduled in the new year when water levels allow work to be done.

6.5 911 Signage update

Nothing to report.

6.6 Rink Update

Nothing to report.

6.7 Correspondence (verbal)

Nothing to report

7.0 **New Business**

7.1 Board members were asked to start compiling possible budget items for the Budget Prep meeting that will take place in early November.

8 **Public Comments**

None

9 **Next Meeting**

September 25, 2025 Public Election Meeting

10 **Adjournment**

Burkhard motioned to adjourn the meeting at 11:00 a.m.

BYLAWS

Bylaw 2025-776	Being a by-law to approve the minutes as amended for the meeting held on August 26, 2025. Read a first, second and third time and finally passed on the 22 nd day of September, 2025. All in favour. Carried	Laurie deVree Burkhard Porter
Bylaw 2025-777	Being a by-law to approve the financial statements for August, 2025. Read a first, second and third time and finally passed on the 22 nd day of September, 2025. All in favour. Carried	Burkhard Porter Laurie deVree
Bylaw 2025-778	Being a by-law to approve the Insurance Renewal - Tabled	
Bylaw 2025-779	Being a by-law to approve the RFP for the Custodial position as submitted by Shelley Morin for the period Oct. 01/25 to Sept. 30/26. The cost will be a flat rate of \$600 per month for the CC and \$200 per month for the outside washroom. Read a first, second and third time and finally passed on the 22 nd day of September, 2025. All in favour. Carried	Laurie deVree Burkhard Porter
Bylaw 2025-778	Being a by-law to approve the payment of \$4854.36 (\$2698 provincial grant and \$2156.36 LSB portion) to contract Library services from the Powassan and District Union Library for the period Oct. 01/25 to Sept. 20/26. Read a first, second and third time and finally passed on the 22 nd day of September, 2025. All in favour. Carried	Burkhard Porter Laurie deVree

Susan Hamilton
Chair, RLSB

Michael McVeety
Secretary/Treasurer, RLSB