



## LOCAL SERVICES BOARD OF RESTOULE

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### BOARD OF DIRECTORS MEETING

DATE: Monday March 23, 2026

TIME: 8:30 a.m.

PLACE: **Fire Hall Meeting Room**

Present: Burkhard Porter, Mike McVeety, Gary Wain, Laurie deVree

Chair: Susan Hamilton

#### **1.0 Call to Order**

Susan called the meeting to order at 8:28 a.m.

#### **2.0 Acceptance of Agenda**

The agenda for Monday March 23, 2026 was accepted as presented.

#### **3.0 Disclosure of Conflict of Interest**

Members were asked to declare conflict of interest should it arise.

#### **4.0 Items Requiring a Motion**

##### **4.1 Approval of the minutes of February 26, 2026**

The minutes were approved as presented.

**(Bylaw 2026-808 carried)**

##### **4.2 Approve the Financial Statements for February, 2026**

The financial statements for February, 2026 were approved as presented.

**(Bylaw 2026-809 carried)**

#### **5.0 Business Arising**

##### **5.1 Keys for the CC**

Susan had two additional keys made for the CC and added Mike as an additional LSB member at Jim's Locksmithing that can order new keys if needed in the future.

## 5.2 Review Engagement at BDO

Mike informed the board that the Review Engagement for the 2024-25 FY is under way at BDO and all documentation has been submitted. This is to take the place of a full audit as per the changes in the NSB Act effective August 2025.

## 5.3 Webinar for NG 911

Mike informed the board that there will a webinar to be held on March 25 concerning the transition to the Next Generation 911 and the migration to the new format. Also included will be the required actions of the authorities governing the 911 process prior to the on boarding date for each current PSAP provider. Mike will forward the link to Susan and Laurie.

## 6.0 **Standing Reports**

### 6.1 Recreation and Community Centre Update

It was reported to Susan that the sinks in the kitchen were not draining very well. Susan got Wayne Hamilton to snake the drains to remedy the problem. The board will also plan to have the grease trap pumped out at the same time as the septic tank as part of the regular maintenance schedule.

### 6.2 Fire Hall and Heli Pad Update

In the fall the board will have a load of sand delivered for use at the CC, Fire Hall and the Legion for parking lots and entrance areas.

### 6.3 Legion update

Mike reported that a dead bolt lock for the main door of the Legion has been ordered and will be keyed the same as the existing lock.

### 6.4 Boat Landings Update

Nothing to report

### 6.5 911 Signage update

Mike prepared two additional 911 binders for the emergency vehicles in addition to the original one created for the Fire Hall.

### 6.6 Rink Update

Up and down weather made for an early start to the rink process but difficult to maintain consistent ice as the year progressed. The board will adjust the start date of the contract moving forward.

6.7 Community Emergency Preparedness

Laurie indicated if anyone is interested, there is a free Emergency Management training course - IMS 200 April 29/30 in North Bay. It requires a prerequisite course IMS100 which can be taken online.

6.8 Correspondence

The board received the annual 2026-27 “Annual Work Schedule for the Nipissing Forest” for review.

7.0 **New Business**

None

8 **Public Comments**

None

9 **Next Meeting**

April 27, 2026

10 **Adjournment**

Burkhard motioned to adjourn the meeting at 9:55 a.m.

**BYLAWS**

Bylaw 2026-808	Being a by-law to approve the minutes as presented for the meeting held on February 26, 2026. Read a first, second and third time and finally passed on the 23 <sup>rd</sup> day of March, 2026. All in favour. Carried	Burkhard Porter Susan Hamilton
Bylaw 2026-809	Being a by-law to approve the financial statements for February, 2026. Read a first, second and third time and finally passed on the 23 <sup>rd</sup> day of March, 2026. All in favour. Carried	Laurie deVree Gary Wain

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**Susan Hamilton**  
Chair, RLSB

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**Michael McVeety**  
Secretary/Treasurer, RLSB